



## VACANCY ANNOUNCEMENT

**VACANCY NOTICE:** NO. 1 of 2025  
**DATE OF ISSUANCE:** 06 March 2025  
**DEADLINE FOR APPLICANTS:** 28 March 2025

**Job Title:** Statistician X 7 Posts  
**Divisional allocation:** Demography and Social Statistics Division: 1 post  
Macroeconomics Division: 2 posts  
Statistical Services Division: 4 posts  
**Location:** Harare  
**Reporting to:** Statistical Manager

### Job Purpose

The job holder will be responsible for cleaning, analysing and conducting quality control checks in data collection to ensure the Agency's objectives are achieved.

### Qualifications, Experience, Attributes and Competences

- a. A Bachelor's Degree in Economics, Statistics, Mathematics, Operations Research, or Demography with a quantitative bias from a recognised University.
- b. A Master's degree in the relevant field is an added advantage.
- c. One-year experience in the statistics field.
- d. High level of integrity and confidentiality.
- e. Excellent communication and interpersonal skills.
- f. Highly organised with keen attention to detail.
- g. Ability to work independently with minimum supervision.
- h. Computer literacy.

### **Duties and Responsibilities**

- a. Cleaning and analysing data.
- b. Conducting quality control checks in data collection
- c. Coding, editing and processing data.
- d. Drafting survey instruments and work plans.
- e. Tabulation of statistical output (s).
- f. Report writing

Interested candidates are invited to submit their applications indicating the post they are applying for, current CVs and certified copies of their qualifications online through ZIMSTAT website <https://jobs.zimstat.co.zw/public/>

